



Micanopy Academy September PTO Minutes

Meeting Date: 9/5/2024

Attendance

Angela Davis (President)
Barbara Paulison (Vice President)
Jessy Jones (Social Chair)
Mandy Brown (Treasurer)
Lesleigh Phillips (School Designee)
William Powell (Principal)

Stoney Slaton
Bee Huff
Shelly Magee Fullam
Darian Darst
Julie Byrd
Jessica Pete

Called to Order by Angela Davis at 6:00pm

- Treasurer's Report given by Mandy Brown
 - Current funds \$6583.24
 - Encumbered funds \$1575.46
 - Funds Available \$5007.78

- Introduced new logo created by Jessy Jones

- Introduced new PTO Facebook page created by Jessy Jones
 - handed out flyer w/ QR code to follow and like the page

- Box Tops explained by Angela Davis
 - handed out flyer w/ QR code to download app and get started
 - explained how money is earned and how it benefits the school
 - 10 centers per box top
 - \$5 just for connecting Walmart App
 - \$2.50 for signing up as coordinator
 - all digital now (upload picture of receipt or connected app)
 - BoxTops app lets you track the school's progress
 - yearly goal \$500

- Fall Festival Trash
 - Signup Genius created by Shauna Duvall and ready to launch soon
 - Need 32 volunteers - 4 per hour - 2 hour time slots
 - discussed importance/potential money made
 - discussed students can earn community service hours
 - discussed families can earn school volunteer hours
 - discussed possible options of school incentives if we cannot get slots filled
 - mentioned reaching out to the community center for help if we cannot get slots filled - maybe they had volunteers willing to help as well

- Fall Festival Raffle Basket - Jessy Jones and Jessica Pete
 - Amazon Wish List and graphics ready to post
 - 3 ways to donate
 - purchase from Amazon list
 - bring in new items to front desk
 - bring in cash or check to front desk
 - Mrs. Phillips will keep items safe, Jessy will pick up as collected so she can put basket together
 - Mandy Brown asked about possibly doing multiple baskets if we got too much stuff. Angela will check with Nancy to be sure it's allowed by Fall Festival Committee
 - Jessy Jones created graphic and Amazon List
 - Jessy to post on PTO Facebook page
 - Mrs. Phillips to share on the school's Facebook page
 - Mr. Powell to email add school families

- Fall Festival Booth
 - PTO will ask for cases of water donations before festival and will sell for \$1
 - Mrs. Phillips to loan 3 large coolers that can be used to keep water cool
 - Shauna Duvall will make jolly rancher pops - will vote on price for this
 - Jessy Jones and Jessica Pete are working on decorating the booth
 - Will need to create signage for raffle basket & prices of water, jolly rancher pops
 - Jessy Jones will work the booth all day Saturday 9-5
 - Mandy Brown will work the booth all day Sunday 9-4

- Discussed asking families for raffle basket donations, THEN asking for volunteers for trash pickup AFTER, as to not overwhelm parents

- Talked about PTO calendar of events for November, December & January
 - Want to have fundraising events planned and scheduled before the holiday season hits
 - Angela Davis talked about need for at least one fundraiser each month and how during the holidays they need to be quick hitters because everyone is busy
 - Fundraising ideas were discussed
 - Dominoes card - done in past and was successful
 - Coin/Money wars
 - Candy cane grams
 - Boo grams
 - Krispy Kreme doughnuts
 - Soda
 - PTO will vote at the next meeting

- Thanksgiving Feast
 - Tentatively scheduled for Nov 7th
 - Families sign and bring food items to share as a feast during both lunch periods
 - Signup genius will be used for families to sign up to bring dishes
 - PTO will need to decide on food items to add to sign up genius
 - May need to consider food allergies such as gluten, peanuts, dairy, etc. Will discuss at future meeting
 - Volunteers will be needed for both lunch period
 - 1st lunch period volunteers will set up the food, serve, clean up
 - 2nd lunch period, volunteers will set up the food, service, clean up

- PTO Secretary Needed
 - Angela Davis explained that Shauna Duvall resigned from PTO Secretary due to conflicts in her schedule
 - Angela Davis asked for volunteers interested in filling that position.
 - No volunteers came forward / No nominations made
 - Jessy Jones will fill in the position
 - Jessy Jones will post on PTO Facebook page about position
 - Will revisit at the next PTO meeting in case someone at the next meeting is interested in the position

- Next Meeting PTO needs to discuss setting short term / long term goals
 - Angela Davis asked Mr. Powell if he had any ideas of something school needs
 - Mr. Powell mentioned need for Chromebook cart
 - rolling cart stocked with 20 chromebooks
 - \$10,000 cost
 - Mr. Powell also mentioned that he had quotes coming in about automating new front entrance gate
 - Mr. Powell mentioned it may be nice for the PTO to host monthly staff lunches/potlucks for staff morale

- Mr. Powell made an announcement that he was missing important information or hearing about things that happened at school days later so he gave out his personal cell phone number.
 - To be used for URGENT matters only
 - TEXT only and please provide name
 - 904-899-3650 Mr. Powell

- Mr. Powell made the announcement that he and his wife were having another baby (girl) due the next day.
 - Angela Davis stated that she heard there was a meal train.
 - Mr. Powell confirmed about the meal train and stated he would send it out for people to sign up if interested.

- Next meeting date set for Oct 3rd @ 6:00pm in Micanopy Academy cafeteria

Meeting Adjourned 6:48pm by Angela Davis